

THE TEA ROOM

A friendly space for young people with epilepsy

Application for IT Equipment

(Private and Confidential)

We offer IT equipment and broadband connection for young people with epilepsy to allow them to access The TEA Room.

Guidelines for Applying for Equipment

WHO CAN APPLY

Applications are welcomed from any young person between the age of 13 and 19 who is undergoing diagnosis or has been diagnosed with Epilepsy and wishes to access The TEA Room. All equipment will be provided subject to the acceptance of The TEA Room member's agreement and parent/guardian agreement (see page 3)

Any young person applying for IT Equipment is also required to have the tear off slip completed by a medical professional (see page 5)

Applicant details

Forename: _____ Surname _____

Address: _____

_____ Post Code _____

Tel No: _____ Email: _____

Date of Birth: _____ Age: _____

(Please circle below)

Have you been diagnosed with epilepsy? Yes No

If **no**, explain

Do you have any other additional support needs? Yes No

If **yes**, please specify (optional)

How does epilepsy affect your life? e.g. has it restricted your independence, recreational choices, has it had an impact on your social life or your school work?

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Do you currently have access to a PC or laptop at home? Yes No

If **yes**, what condition is your PC/laptop in? Good Ok Poor

Do you have a broadband connection at home? Yes No

Please describe how you think this equipment will benefit you:

We are conscious that people may find the following questions intrusive. However our funds are limited and we have a duty to ensure that all funds raised go to the people who genuinely need them.

To do this we need to gather some personal information about financial matters. This information is strictly confidential.

Thank you

Statement of Financial Details

Is your household income less than £30, 000 per annum? Yes No

Is the applicant in receipt of any financial assistance from a government scheme or department or from any other welfare association? Yes No

If there are any other comments that you wish to make about your financial situation, please do so below:

TEA Room Members Agreement

Should I be granted a laptop I will agree to the following;

- Keep my laptop in good working order and will inform Scottish Epilepsy Initiative should it become lost, stolen or damaged.
- I am aware that Scottish Epilepsy Initiative will not be responsible for repairs due to accidental damage or obliged to replace laptops should they be lost or stolen.
- I understand that the laptop will be provided with the intention that it is used to access The TEA Room.
- I am aware that a 3 mobile internet package will be provided for 1 year. This will be a pre load 12GB Dongle that entitles me to the equivalent of 120 hours of internet surfing over the year (10 hours per month). Should you exceed this amount it will have to be 'topped up' at your own expense. After 1 year the dongle will remain your property, but will have to be 'topped up' at your own expense.

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TEA Room Member's Signature

Date

Parent / Guardian Agreement

Should my son/daughter be granted a laptop, I will agree to the following;

- I am aware that Scottish Epilepsy Initiative will not be responsible for repairs due to accidental damage or obliged to replace laptops should they be lost or stolen. I therefore understand that Scottish Epilepsy Initiative advises that insurance should be taken out if the laptop is not covered by home insurance.
- I am aware that the laptop will come with free internet connection (Mobile 3 network). A Mobile 3 Dongle will be delivered along with the laptop by Micro-P. This can then be plugged into the laptop for internet access.
- Free internet access will last for the duration of 3 years. At the end of the 3 years this will then be reviewed.
- I am aware that that 3 mobile internet package will last for 1 year. This will be a pre loaded 12GB dongle that entitles my son/daughter to the equivalent of 120 hours of internet surfing over the year (10 hours per month). Should you exceed this amount it will have to be 'topped up' at your own expense. After 1 year the dongle will remain your property, but will have to be 'topped up' at your own expense.
- Scottish Epilepsy Initiative is not responsible for monitoring my child's use of the laptop or monitoring their use of websites outside of The TEA Room. SEI advises parents to contact 3 Mobile should they wish to set up parental controls.
- Scottish Epilepsy Initiative will monitor the use of The Tea Room, making sure content and discussion are appropriate.

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Parent / Guardian Signature(s)

Date

Data Protection Act 1998

Scottish Epilepsy Initiative will hold and use your/the applicant's personal information for the purposes for processing this application. SEI will not disclose your/the applicant's personal details to any third parties without your consent.

Declaration

I declare that the information I have given on this form is correct and complete and that I have read the parental agreement and The Tea Room members' agreement and fully understand their meanings.

Parent/ Guardian (please print name) _____ Date _____

Signature _____

Applicants Signature _____ Date _____

Please return to

Scottish Epilepsy Initiative, Suite 435, Baltic Chambers, 50 Wellington Street, Glasgow G2 6HJ, Scotland, UK
Tel: (Intl. +44 141) (UK) 0141 248 9972 / Fax: (Intl. +44 141) (UK) 0141 248 9130

Email: info@scottishepilepsy.org Website: www.scottishepilepsy.org

Scottish Charity SC034354



Scottish Epilepsy Initiative

For Scotland against epilepsy

To whom it may concern,

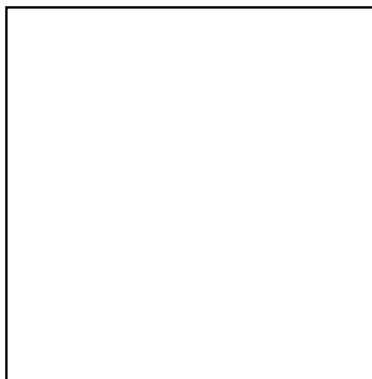
Please sign the below form to authorise that I am undergoing diagnosis or that I have been diagnosed with epilepsy. I agree to you disclosing my condition to Scottish Epilepsy Initiative.

By doing so you will be helping me to receive a laptop and internet access from Scottish Epilepsy Initiative to access their online forum, The TEA Room. The Teenage Epilepsy Agenda (TEA) Room is an innovative online forum for young people with epilepsy to interact with their peers, gain support and share their experiences of epilepsy in a safe and supportive environment.

Please ask a medical professional who can confirm your condition to sign and stamp below (for example GP, practice nurse or practice manager)

I can confirm that _____ (insert name of patient) is aged between 13 and 19 years old, has been diagnosed with epilepsy (or is undergoing diagnosis), and would benefit from receiving a laptop to access The TEA Room – an online forum for young people with epilepsy.

Signature _____ Date _____



Doctors Surgery Stamp (if applicable)

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